

Chestnut Hill Cove Homeowner's Association

Welcome to the Community

(June, 2004)

Dear Homeowner,

The Chestnut Hill Cove Homeowners Association Board of Directors would like to welcome you to the community and provide you with some important information. At this time, the homeowners association has three elected representatives on the Board of Directors (President, Vice President and Secretary/Treasurer).

In addition, there are individual committees that report to the Board. A chairperson leads each committee. All members of these committees are homeowners in Chestnut Hill Cove and have volunteered their time in order to keep our community running smoothly. You are encouraged to join any committee that may interest you.

1. **Covenants Committee:** This committee works with all matters relating to any changes or additions that homeowners wish to make to the exterior of their homes. This includes items such as decks, fences, storm doors, painting, etc. Please remember that it is necessary to obtain written approval before any work is started.
2. **Landscaping Committee:** This committee handles all matters concerning the common ground areas, including landscaping, homeowner yards, lighting, recreation areas, roads, etc.
3. **Boat Committee:** This committee handles all boat related matters, including the marina, slip assignments (both permanent and temporary), boat ramp, storage yard, etc.
4. **Newsletter Committee:** This committee publishes a quarterly newsletter in order to help keep you informed of what is going on in our community. Not only is the newsletter a good source of information, but also provides you with all the necessary phone numbers for the Board or Directors, Committee chairpersons and local organizations, such as water, power, fire and police.
5. **Community Awareness Committees:** These committees are temporary in nature and are organized to deal with specific issues facing our community. These members attend meetings held in our area such as the County Planning Commission, Baltimore Gas & Electric, County Police, etc.

In addition to the Board of Directors and the various committees, we also employ a professional homeowners association management company to handle our finances and legal affairs. If you have any questions or concerns, please contact Professional Community Management (PROCOM) at 410-721-0777.

We would also like to recommend that you familiarize yourself with two important documents that govern our community: the *By-Laws* and the *Covenants and Restrictions* of Chestnut Hill Cove. Both of these documents are registered with the Anne Arundel County court and are legally binding. A copy of each should have been given to you at the time you purchased your home. We are also providing you with a condensed version of the Chestnut Hill Cove *Homeowner Guidelines* (see attached).

Again, we extend to you a hearty welcome to the community, and congratulate you on the purchase of your new home. We hope you enjoy our community as much as we do.

Sincerely,

Chestnut Hill Cove Homeowners Association
Board of Directors